



Minot State
UNIVERSITY

ACADEMIC ADVISING NEWSLETTER

Starfish Early Alert Informational Sessions

Members of the Starfish Early Alert Team along with the Academic Advising Council are meeting with departments/divisions to share information regarding new features, highlight some practices, and gather feedback on how to improve use of the Starfish Early Alert system. If you haven't already, please contact, Tammy Wolf, Starfish Early Alert Coordinator, 701-858-3360, tammy.wolf@minotstateu.edu to schedule date and time that works for your department.

Priority Transfer Orientation

Priority Transfer Orientation allows transfer students starting in Summer/Fall 2017 to meet with an advisor and enroll in classes without having to attend a summer orientation date and is available from April 1 through April 30.

Students will be asked to sign up for Priority Orientation and will be provided with academic advisor contact information within their designated major. Students will contact advisors via phone and/or email and indicate he/she is a Priority Transfer Orientation Student. Advisors should schedule an appointment anytime between now and April 30 to visit with student about registration either in person or over the phone. Advisors will be asked to notify Melissa Cantone in the Registrar's Office, if transcripts have not been evaluated. After the appointment, the advisor or department will need to remove Advisor Hold in Campus Connection to allow the student access to enroll. Finally, we will ask that advisors send an email to orientation@minotstateu.edu to confirm the student has been advised and registered.

If a transfer student does not meet with an advisor during Priority Transfer Orientation, an Orientation Hold will be placed on their account and they will be invited to attend a summer orientation date prior to registering for classes.

APRIL 2017

DATES TO REMEMBER

April 7

Last day to drop

April 14 – 17

Easter Break (University closed Friday only)

April 20

Webinar in POWER Center

April 24, 26 & 27

New Student Orientation Advisor Information Sessions

May 8 – 12

Final Exams

May 12

Commencement

May 15

Grades Due

DCB Schedule for ASC Courses on the MSU Campus

The Fall 2017 Collaborative Course Schedule through Dakota College at Bottineau is available in the table below. Students requesting enrollment into one of these sections must review the collaborative course information and submit the online collaborative request form found at <http://www.minotstateu.edu/online/collaborative.shtml>.

COURSE #	COURSE TITLE	CREDITS	CLASS #	MEETING TIME	DAYS	INSTRUCTOR
ASC 87	College Writing Prep	3	13925	10:00 – 10:50	MWF	Bail, M.
ASC 87	College Writing Prep	3	13968	1:00-2:15	TuTh	Bail, M.
ASC 88	Composition Lab	1	13948	12:00-12:50	M	Bail, M.
ASC 88	Composition Lab	1	13949	12:00-12:50	W	Bail, M.
ASC 88	Composition Lab	1	13950	12:00-12:50	F	Bail, M.
ASC 88	Composition Lab	1	13951	3:00-3:50	Tu	Bail, M.
ASC 88	Composition Lab	1	13889	2:00 – 2:50	W	Bail, M.
ASC 94	Beginning Algebra	3	13975	11:00-12:15	TuTh	Joy, S.
ASC 94	Beginning Algebra	3	13976	10:00 – 10:50	MWF	Joy, S.
ASC 94	Beginning Algebra	3	14238	1:00 – 1:5	MWF	Joy, S.
ASC 94	Beginning Algebra	3	13977	9:30 – 10:45	TuTh	Joy, S.

Updating CONNECT/Orientation Advisor Manuals

The Center for Engaged Teaching and Learning (CETL) is in the process of updating the CONNECT/Orientation Advisor Manuals. If you have a manual in your office from last year, please write your name on the front cover and drop it off in CETL (Old Main, Rm 101) so new, updated information can be added. For those faculty who are interested in having your own copy of this manual, please send an email to Heather Martin to let her know of your request.

New Student Orientation Advisor Information Sessions

All faculty and staff who will be advising at the 2017 New Student Orientation sessions are asked to participate in one of the Orientation Advisor Information Sessions, as it is essential to have current information needed for successful

advising. The information sessions will provide advisors with an overview of topics pertaining to academic advising, some of which will include:

- 1) an update of fall first-year experience learning communities,
- 2) an overview of developmental courses,
- 3) information regarding the Accuplacer Placement Test and Math/English placement guidelines,
- 4) distance advising procedures, and
- 5) additional information to assist with advising at New Student Orientation.

All Orientation Advisor Information Sessions will be held in the lower level of the Gordon B. Olson Library on the following dates/times:

- **Monday, April 24** 2 – 4 P.M.
- **Wednesday, April 26** 8 – 10 A.M.
- **Thursday, April 27** 12:30 – 2:30 P.M.

Please let Heather Martin, heather.martin@minotstateu.edu, know which one you will attend.

New Student Orientation Dates

New freshman and transfer students are invited to attend one of the 2017 New Student Orientation sessions where a portion of the day will consist of meeting with an academic advisor and registering for classes. The 2017 New Student Orientation dates include the following:

- **Friday, April 28**
- **Friday, June 2**
- **Tuesday, June 6**
- **Tuesday, June 27**
- **Friday, July 21**
- **Thursday, August 17**

Student Workshops to Share with your Advisees

The POWER Center and Career Services will be holding several student workshops throughout the month of April. The first 10 students to arrive at each workshop will receive a free gift. Please share with your advisees and encourage them to attend!

“Who Do You Think You Are?”

Bull, bull, what do you find? I get quickly to the bottom line!

Owl, owl, who are you? I'm one to analyze what I do!

Lamb, lamb, do you agree? Yes, yes, I seek to please!

Tiger, tiger, what do you see? I see excitement in front of me!

Take the B.O.L.T personality assessment to discover your animal type and how to best interact with other types. Take the Myers-Briggs assessment to help match your personality to a career choice. The workshop will be held on Wednesday, April 12 at 11 A.M. and 2 P.M. Both workshops will be held in Old Main, Room 106B.

“10 Steps to Job Searching”

Google. Monster. LinkedIn. Indeed. Job postings are everywhere! You need a plan of action to sift through the clutter and clear the way to your next job. We can help with that! These 10-steps will help get you on the path to making money and bringing home the bucks. The following workshop will be held in Old Main, Room 106C, on Thursday, April 27 at 11 A.M.

Fall 2017 FYE Learning Communities

The fall 2017 First Year Experience Learning Community information is available on the Center for Engaged Teaching and Learning website, <http://www.minotstateu.edu/cetl/LearningCommunities.shtml>. Current students who still need to take a FYE must meet with their academic advisor, select a FYE, and then email beth.odahlen@minotstateu.edu requesting to be enrolled in the specific learning community. CETL will work with the Registrar's Office who will enroll the students in the learning community courses. Please call CETL at 858-4040 with questions about the learning communities and/or the enrollment process.



to submit your information for the MEET YOUR ADVISOR cards

The Academic Advising Council is working with Publications and Design Services to develop Meet Your Advisor Cards for all advisors with the intent to distribute cards to new students at New Student Orientation and in departments when students change their major. Upon completion of the proof, the pdf will be sent to each faculty advisor for final approval before it is printed. An electronic pdf of the card will be provided for each of the faculty advisors, as well. Advisors who have not submitted their information for these cards can access the online form via the following link: <https://form.jotform.com/62984888318981>.

Core Values of Academic Advising

NACADA provides a Statement of Core Values to affirm the importance of advising within the academy and acknowledge the impact that advising interactions can have on individuals, institutions and society.

The Statement of Core Values consists of three parts:

- Introduction
- Declaration
- Exposition

While each part stands alone, the document's richness and fullness of meaning lies in its totality. The Statement of Core Values provides a framework to guide professional practice and reminds advisors of their responsibilities to students, colleagues, institutions, society, and themselves.



NACADA. (2005). NACADA statement of core values of academic advising. Retrieved from the NACADA Clearinghouse of Academic Advising Resources Web site: <http://www.nacada.ksu.edu/Resources/Clearinghouse/View-Articles/Core-values-of-academic-advising.aspx>

All invited ...

Webinar Sponsored by the POWER Center

Thursday, April 20, 2 – 3 P.M., POWER Center

Title II and Title III Regulations to Implement ADA Amendments Act of 2008: What should you know?

Presenter: Paul D. Grossman, J.D.; Office of Civil Rights, Chief Regional Civil Rights Attorney S.F, retired

In September of last year, the Department of Justice issued the final rule to amend the American's with Disabilities Act regulations and to incorporate the statutory changes to the ADA resulting from the Amendments Act of 2008. Congress enacted the ADA Amendments Act to restore understanding that the definition of "disability" should be broadly construed and applied without extensive analysis. Since the passage of the Act in 2008, AHEAD has provided guidance to higher education professionals regarding changes in practices designed to best align with the expanded definition of disability. Now that the final rule has been issued, we are thrilled that Paul Grossman has offered to walk us through the document, clarifying its language and intent and supporting us in applying it on our campuses.

ACADEMIC ADVISING COUNCIL

COLLEGE OF ARTS AND SCIENCES:

Joseph Jastrzembski, Christopher Keller, and Melissa Spelchen

COLLEGE OF BUSINESS:

James Ondracek, Eileen Solberg and Lori Willoughby

COLLEGE OF EDUCATION AND HEALTH SCIENCES:

Kathy Hintz and Linda Schaefer

ATHLETICS:

Steven Swenson

CENTER FOR ENGAGED TEACHING AND LEARNING:

Heather Martin

CENTER FOR EXTENDED LEARNING:

Trisha Nelson